TO,

20-10-2023

SENIOR DIVISIONAL MANAGER,

UNITED INDIA INSURANCE COMPANY LIMITED

VTN ARIHANT RESIDENCY

OLD NO 139, NEW NO 50 SECOND FLOOR

NORTH USMAN ROAD

T NAGAR CHENNAI-600017.

Dear Sir,

**Sub: Workmen Compensation Policy — Reg**

With reference to the above subject, we are deputing our following Electrical Engineer’s to carry out Calibration & Testing of Energy Meters and Secondary Injection Testing of Relays at Hindustan Petroleum Corporation Limited, Visakh Refinery, Post Bag-15, Malkapuram, Visakhapatnam-530011 for a working period of 2 months.

|  |  |  |
| --- | --- | --- |
| **Description of Employees** | **Worker Type** | **Declared number of Employees** |
| SKILLED | Skilled | 08 |
| UNSKILLED | Unskilled | 07 |

We request you to kindly ensure the Workmen Compensation Policy coverage with effect from

23/10/2023 to 23/12/2023.

Please note that our GST Number is: 33AADCE2283R1ZA

Kindly acknowledge the receipt.

Thanking you and assuring you of our best services always.